



20 September 2019

Dear Doctoral Student

The Graduate School presents a series of “*Boost your Academic Writing Skills*” sessions particularly aimed at Doctoral students in various fields of study. The objective of these 2-hour sessions over the course of 2 months is to enable doctoral students to effectively improve their academic writing skills. We cover aspects of the writing process, coherence and cohesion, style, the literature review, paragraphing, paraphrasing, referencing techniques, and other skills essential in academic writing. At the end of the programme a Language Practitioner will advise you on how to edit your writing.

If you would like to upgrade your academic writing style to postgraduate standards, then this opportunity is just for you!

A maximum of 20 participants can be accommodated. Attendance is compulsory. Join this short programme and become a better academic writer. For more details and to register for the programme, please contact Ms. Eleanor Nel at enel@cut.ac.za.

Registration deadline: 8 October 2019.

The programme is as follows:

Date	Topic	Venue
Friday, 11 October 2019 (10:00 – 12:00)	Introduction to academic writing styles <ul style="list-style-type: none"> - Aspects to avoid when writing - Structuring your writing - Redundancy-tautology and pleonasm - Making your writing formal and impersonal - Hedging/avoiding commitment - Read, think, plan and edit Words commonly confused <ul style="list-style-type: none"> - Punctuation - Using articles correctly - Academic writing vocabulary - Sample writing 	Bethuel Setai Library, Room 313
Wednesday, 16 October 2019 (10:00 – 12:00)	Writing Coherent Paragraphs and sequencing <ul style="list-style-type: none"> - Definition - Topic sentence - Supporting ideas - Conclusion - Organizing a paragraph - Linking words - Transitions 	Bethuel Setai Library, Room 313

	- Assessing student writing -pitfalls	
Friday, 25 October 2019 (10:00 – 12:00)	Referencing, rules and formats - Causes of plagiarism - Examples of what constitutes plagiarism - Academic integrity Paraphrasing - Ideas on how to paraphrase Summarizing - Extracting the important information - Examples of summarizing texts/arguments/	Bethuel Setai Library, Room 313
Friday, 1 November 2019 (10:00 – 12:00)	Useful hints on academic writing - Generalizations - Summary sentences - Introducing a new chapter - Concluding a chapter/paper - Concluding statements	Bethuel Setai Library, Room 313
Friday, 15 November 2019 (10:00 – 12:00)	The research product - Language Editing – advice from an accredited Language Practitioner	Bethuel Setai Library, Room 313
Friday, 22 November 2019 (10:00 – 12:00)	Reflection on experience from participants	Bethuel Setai Library, Room 313

We are looking forward to hosting you at these events.



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